



The Hampshire School C H E L S E A

ALTE SPECTEMUS ~ AIM HIGH

Instrumental Tuition at The Hampshire School Chelsea

We are delighted that your child would like to have instrumental lessons. Children can learn up to two instruments at The Hampshire School Chelsea at any one time on top of their class music lessons.

Pupils can take instrumental lessons for:

Piano/Violin/Guitar/Recorder/Drums	from Year 1
Flute/Voice	from Year 2
Trumpet/Cello	from Year 3

Your child must have an instrument at home to take up one-to-one lessons (the school does not own any instruments for lending). For beginners, an allowance of up to five lessons is made to purchase or hire an instrument, in which time the relevant teacher will be able to recommend suitable options. Lessons last 30 minutes, and regular practice every day is essential to ensure progress.

When older pupils are close to external entrance exams we set lessons outside the timetable. Otherwise, lessons are rotated throughout the term, ensuring that the minimum number of academic lessons are missed. Pupils are expected to make up any work missed, but teachers are always sympathetic to this.

When we have received your application, Mrs King, the Director of Music, will be in touch, followed by the assigned peripatetic teacher who will confirm details.

It is vital that pupils do not leave their instruments at school overnight or at weekends and that parents ensure their insurance covers the instrument whilst away from their house.

Fees are £360 per term for one instrument and £560 for two instruments. Pupils may receive more than 10 lessons in some terms and less in others, but we expect a total of 30 lessons to be given within one year. For simplicity, parents will therefore be invoiced for 10 lessons per term. If the total given by the end of the year is not 30, the next term's invoice will be adjusted accordingly.

Notice to cease lessons must be given a full half-term in advance or a term's fees in lieu must be given. If lessons are popular, your child's name will be placed on a waiting list, and you will be contacted as soon as a space is available.

Please fill in and print the attached form, and return it to me via the school office.

Yours sincerely,

Mrs E King
Director of Music

Application Form and Standard Agreement for Instrumental Music Lessons

1. **Pupil Name:** _____

Home address: _____

_____ Postcode: _____

Telephone No. Home: _____ Daytime: _____

Year Group & Class: _____ Email: _____

2. **Instrument 1:** _____ Standard if known: _____

Instrument 2*: _____ Standard if known: _____

**if applicable*

3. **Fees Per Term:** from September 2019 (10 lessons). £360 per term for one instrument and £560 for two instruments (individual 30 minutes).

4. **Parental Declaration:**

- I have read and accept the terms and conditions set out on the reverse side of this form.
- I understand that I will be invoiced for 10 lessons per term and that half a term's notice must be given if lessons are to be discontinued.
- I consent to my details (above) being shared with my child's instrumental teacher and understand that they will contact me using this information.

Name of Parent/Guardian (please print)

Mr/Mrs/Ms/Other _____

Signature: _____

Date _____

TERMS AND CONDITIONS

(Parent/Guardian Copy)

1. FEES

Lesson fees are to be paid each term. Lesson fees are subject to annual review.

2. MISSED LESSONS

Any lesson missed will be paid for unless otherwise agreed with the Teacher.

3. TERMINATION OF AGREEMENT

A decision to discontinue lessons may be taken by the Parent/Guardian or the Teacher in which case half a term's notice shall be given by either party. In the event that the child discontinues lessons with insufficient notice, the Parent/Guardian will be liable to pay the fees for those lessons not taken during the notice period.

4. GENERAL

(a) The Parent/Guardian agrees to pay for any music/strings/reeds/repairs etc. required by the Student.

(b) The Parent/Guardian will be responsible for any loss or damage incurred to any instrument, accessory.

(c) The Parent/Guardian undertakes not to make photocopies of any music.

(d) The Teacher will not enter the Student for any examination/festival etc. without the approval of the Parent/Guardian. Any entry fees for examination/festivals etc. will be paid by the Parent/Guardian.

(e) The Parent/Guardian is responsible for the insurance of the Student's instrument. There is no school insurance to cover instruments. Instruments should not be left overnight at the school.

(f) In the interest of the Student's well-being whilst in the Teacher's care, the Teacher must be informed of any medical or other condition affecting the Student.

(g) Each Student will need a note book in order for the Teacher to make clear what has been covered in each lesson and what homework is set for the following lesson.

(h) On having music lessons it is important to follow a set teaching plan. In order to do this the Teacher will suggest music or music books as and when appropriate, suited for each individual.

(i) We ask all Students to include a regular practice routine into their daily activities. In order to see any improvement, one cannot rely on the Teacher alone. If requested we can supply the Student with a practice sheet, allowing the Student to make a record of the practice covered from one lesson to the next.