



The Hampshire School
C H E L S E A

Snow and Ice Policy

Early Years, Pre-Preparatory and Preparatory comply with this Policy and Guidance

In accordance with the requirements and guidance of the Health and Safety at Work Act 1974, the Management of Health and Safety at Work Regulations 1999 and the Workplace (Health, Safety and Welfare) Regulations 1992, The Hampshire School Chelsea (referred to in this policy as the School) is committed to taking steps to prevent snow and ice endangering the safety of staff, visitors and pupils, so far as is reasonably practicable.

COMMUNICATION OF SCHOOL CLOSURE AND TRAVEL IN ADVERSE WEATHER

The School will always seek to remain open. The School will only close in extreme weather circumstances. This decision will always be taken in liaison with the Facilities Manager to ensure safe transport arrangements regarding the school bus service. Notice of closure will be communicated to parents and staff by 6:45am using the school website and via the School's email system.

Wherever possible the School will communicate as soon as possible with parents when adverse weather conditions have begun or are expected overnight.

We recognise that the school has a wide catchment area and weather conditions can vary considerably between localities. You should only seek to make the journey to school if it is safe to do so from your own location. Should you ever be unable to travel to school please alert your child's Form Tutor and also the School Office at Wetherby Place and Manresa Road.

If it becomes necessary to close the school during the school day, parents will be contacted as above to collect their children as soon as possible, and at the latest by the end of the normal school day, i.e. 3.30pm.

All after school clubs will be cancelled.
After School Care at the Pre-Prep will be cancelled.

Pupils may leave early but must be collected and signed out.

Enough staff will remain at school until all day pupils are collected.

If the weather deteriorates during the day, parents will be contacted to collect as soon as is feasible and safe to do so.

The curriculum for days when staff and pupils may have difficulty getting to school due to inclement weather may consist of an adapted programme of activities in mixed year groups.

Parents should make alternative arrangements if pick-up of their children will not be possible by 3.30pm.

Should inclement weather require the cancellation of sports fixtures, similar communications home will be made.

Where the Head or Head of EYFS have concerns over the safety of certain external pathways, playground etc., it may be appropriate for affected areas to be taken out of use. If this is the case this will be marked clearly using signs/cones/tape to ensure everyone is made aware.

CLOTHING AND SNOW PLAY

Children should have winter uniform including a coat, gloves, hats and scarves as necessary. In adverse conditions, children may be permitted to wear their tracksuits; wellingtons or other sturdy boots should be worn outside.

Snow play such as building snowmen maybe permitted only at the discretion of the Head and Head of EYFS. Snowballing will not be permitted due to the potential for injury from ice.

SNOW AND ICE CLEARING

The Facilities Manager is responsible for ensuring key access routes are gritted and made safe for pedestrians. Although every effort will be made to maintain gritted access routes, it is unreasonable to expect the entire site to be kept free of snow and ice.

Weather conditions are monitored by the SLT and Facilities Manager. Pre-treatment such as gritting will be carried out when ice or snow is forecast in the late afternoon, and further treatment and clearing will continue in the morning.